

**Gloria Dei Discovery Preschool
COVID-19 Health and Safety Plan Summary
(Revised 9/30/2020)**

The following plan has been developed in accordance with DHS regulations and CDC recommendations through OCDEL (Pennsylvania's Office of Child Development & Early Learning)

DROP OFF/ PICK UP PROCEDURES

- Families will be greeted at a designated door specific to the child's class at staggered times, where a staff member will greet them. **Parents and other family members will not be permitted into the preschool building.** Prior to entering, the child's temperature will be taken, and parents will be asked about their child's health that day.
- Upon your arrival to pick up your child, a staff member will bring your child out to you at a designated area.
- If possible, the same person should drop off and pick up your child each day, and individuals with serious underlying medical conditions should not pick up children.

COVID-19 SCREENING PROCEDURES

Before coming to school each day, parents should check their child for symptoms of any sickness, and to take the child's temperature. As children arrive each day, a health check will be conducted, and their temperature will be taken with a contact free thermometer. The same screening will be done with staff members.

Staff and children will not be permitted to enter the facility if:

- They have a temperature of 100.4 or higher
- They have tested positive for COVID-19 or are showing symptoms, which may include, fever or chills, cough, shortness of breath, fatigue, muscle or body aches, headache, congestion or runny nose, nausea, vomiting or diarrhea.
- They have recently had exposure with a person with COVID-19.

SICK POLICY

If your child is feeling ill, has had a stomach or intestinal issue within the last 24 hours, bad cough, green runny nose or fever, please keep them home from school. For non-COVID-19 illnesses children may return 24 hours after symptoms resolve, cough or cold significantly lessen, or the child has been fever free for 24 hours without fever-reducing medication.

If a child or staff member develops COVID-19 symptoms during the day they will be isolated until they are able to leave the facility. A staff member will stay with the child while maintaining social distance (preferably 6ft or more) and will wear a cloth face covering. If the child is able to tolerate a face covering, they will be encouraged to do so.

COVID-19 Exposure

- If a facility person or child tests positive for COVID-19, areas used by the person who tested positive must be closed for a period of 24 hours following the confirmed positive COVID-19 case. The facility will then be cleaned and disinfected properly. Close contacts must self-quarantine for a period of 14 days.

- If a facility person or child becomes ill with COVID-19 like symptoms, areas used by the person who is sick will be closed off and cleaned and disinfected properly. The individual should be evaluated by their healthcare provider immediately.
- If a case of COVID-19 arises in a particular class, that class will be quarantined at home for 14 days after their last exposure.
- Staff or children with household contacts with COVID-19 should self-quarantine for 14 days after their last household exposure.
- Gloria Dei Preschool will inform parents of enrolled children **by EMAIL** if there is an outbreak of COVID-19 in the facility.
- Gloria Dei Preschool will report positive COVID-19 cases to the Department of Health and the Pennsylvania Department of Human Services.

RETURN TO CARE

- Children or facility persons who meet criteria for illness on screening or who become ill while at the facility and are sent home will be referred to their healthcare provider for evaluation. For facility persons and children, who are not currently a close contact or quarantined, presenting with symptoms that may be associated with COVID-19 may return to a facility when:
 - Symptomatic child/facility persons who is not tested will be excluded for 10 days from symptom onset AND at least 24 hours after fever resolution (if present) without the use of fever reducing medication AND improved respiratory symptoms.
 - Symptomatic child/facility persons determined by a health care provider to have an illness other than COVID-19 will be excluded until they are fever free for 24 hours (if fever present) without the use of fever reducing medication and symptoms improving.
 - Symptomatic child/facility persons who test negative will be excluded until fever free for 24 hours (if fever present) without the use of fever reducing medication AND improved respiratory symptoms.
 - Persons with laboratory-confirmed COVID-19 who have not had any symptoms and were directed to care for themselves at home may discontinue isolation after no less than 10 days have passed since the date of their first positive COVID-19 diagnostic test, provided no symptoms have developed during that 10-day period.
 - Individuals with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:
 - At least 1 day (24 hours) have passed since resolution of fever without the use of fever-reducing medications and improvement in symptoms; and,
 - At least 10 days have passed AFTER symptoms first appeared.

FACE MASKS

- All staff are required to wear cloth face coverings indoors; they must also wear face coverings outside where the staff are unable to maintain the 6-foot social distance, unless a medical reason prevents them from wearing a face covering.
- Children ages 2 and over are encouraged to wear masks.
 - If a child is outdoors and able to consistently maintain a social distance of at least 6ft from other individuals, they do not need to wear a mask.
 - If a parent, guardian, or responsible person has been unable to place a face covering safely on the child's face, they should not do so.

- If a child 2 years old or older is unable to remove a face covering without assistance, the child is not required to wear one.
- It is recognized that getting younger children to be comfortable wearing face masks may create some difficulties. Under these circumstances, Gloria Dei Preschool will prioritize the wearing of face coverings to times when it is difficult for the child to maintain a social distance of at least 6 feet from others.

SOCIAL DISTANCING

- Children will be separated into smaller groups that fall within our state guidelines.
- All classrooms will remain separate (and will not intermingle) to reduce the number of children in one area and to reduce the possibility of viral transmission.
- Children and staff will not enter other classrooms in the building.
- Children will sit farther apart during snack or mealtimes.
- One class at a time will use the playground area.
- Visitors to the building must be approved by the preschool director.

CLEANING AND SANITATION PROCEDURES

- The preschool will be professionally cleaned and disinfected every day. Each classroom will have all high touch areas, furniture, countertops and sinks, toys and equipment disinfected.
- All floors and bathrooms will be cleaned and disinfected daily.
- Tables will be cleaned and disinfected throughout the day and at the end of the day.
- Children and staff will be required to use hand sanitizer or wash hands upon entering the classroom each day.
- All hands will be washed regularly throughout the day, including before and after eating and after using the bathroom.
- Staff and child's hands will be washed before and after diapering.
- Changing tables and diapering areas will be cleaned and disinfected between each use and at the end of each day.

TUITION

- As long as we are open, tuition will be due in full. This includes if we are only open for a portion of a week and need to close for the remainder of the week.
- If your child is required to self-quarantine due to COVID-19 exposure, tuition will still be due.
- If the state forces a closure for an extended period of time, we will assess each situation as it arises.