

# Registration Information

## ENROLLMENT

ENROLLMENT FOR SEPTEMBER BEGINS WITH REGISTRATION FOR GLORIA DEI CHURCH MEMBERS FOLLOWED BY OUR CURRENT FAMILIES IN JANUARY. ENROLLMENT TO THE PUBLIC OPENS IN FEBRUARY WITH A SCHEDULED TOUR AND BRIEF VISIT WITH THE CHILD AND A PARENT OR GUARDIAN WITH AN INDIVIDUAL APPOINTMENT **TO VISIT A CLASSROOM.**

NEW FAMILIES MAY MAKE AN APPOINTMENT TO TOUR THE SCHOOL BY CALLING THE PRESCHOOL OFFICE DURING THE HOURS OF **9:30AM AND 2:00 PM.** TOURS CONTINUE UNTIL ALL AVAILABLE SPACES ARE FILLED. WE FOLLOW LOCAL SCHOOL DISTRICTS CUT OFF FOR GROUPING CHILDREN ACCORDING TO AGE. THE CUT OFF FOR 2, 3, AND 4 YEAR OLDS IS 8/31. OLDER 2'S MUST TURN THREE BY 12/31.

WE HAVE MULTIPLE CLASSROOMS FOR OUR 2, 3 AND 4 YEAR OLD STUDENTS. ALL CHILDREN ENROLLED IN OUR 3 AND 4 -YEAR-OLD PROGRAMS **MUST BE TOILET TRAINED.** OUR CLASSES BEGIN AFTER LABOR DAY AND END PRIOR TO MEMORIAL DAY.

## Classes Offered

- We offer classes for 2, 3, and 4 year old students. All classes begin at 9:00 am and end at 11:30, 12:00, 1:00 or 2:30 pm. Please see the individual tab that refers to your child's age to make your class selection.

## Fees

### **Registration:**

- The completed application form and NON REFUNDABLE registration fee of \$50.00 (\$10 for each additional sibling) will hold a place for your child. The tuition is collected on a monthly basis, on the first of each month beginning with the June 1<sup>st</sup> payment, then September 1<sup>st</sup> through April 1<sup>st</sup>. (There are a total of 9 tuition payments)

After your scheduled visit, we hold the space you inquired about for one week. Please mail or drop off your forms and registration fee. If dropping off, please do so Monday-Friday between the hours of 10:00 AM and 2:00 PM.

### **Activity Fee:**

- In lieu of fund raising, a one-time activity fee of \$40.00 is collected for each child enrolled. This fee is used to provide your child with a school bag, one parent/child trip, and various enrichment activities through the year.

## Health Forms

- Every student must have a yearly checkup and a current physical form, signed by the child's pediatrician, prior to the start of school on September 1st. To ensure the health and safety of everyone at Gloria Dei Preschool, all children must have an updated medical form and be FULLY IMMUNIZED in order to attend school.

## Waiting Lists

- If a class that you are interested in has already reached its capacity, your child will be placed on a waiting list. If a space opens in that particular class, we will contact you and schedule a tour. Our waiting list is for the current school year only.

We look forward to meeting you and having you join our preschool family!

***Please make an appointment by emailing the school: [gdkids@gloriadei.com](mailto:gdkids@gloriadei.com) or by calling Gloria Dei Preschool @ 215-947-8653 between the hours of 9:30am and 2:00pm – Monday through Friday.***